



INTRODUCING.....

Dr. Richard Beardmore has been appointed Interim Graduate Chair of Elementary, Early Childhood and Middle School Programs. Eager to assist you with course selection and career planning, Dr. Beardmore, is located in McKay B141C and can be contacted at rbeardmore@comcast.net or 978-665-3193.

PRACTICUM FALL 2007

Are you planning to enter your graduate practicum in the fall 2007 semester? If so, please go to www.fsc.edu/edcert. Under [Resources for Graduate Students](#), complete and submit to Ann Hogan, Coordinator of Licensure and Placement, the Graduate Application for Practicum by May 15.

You must formally apply for admission to the practicum because...

1. Your application enters you into our database and ensures that you receive newsletters and emails from the Office of Licensure and Placement.
2. Your application begins the process of documenting your eligibility through review of coursework, MTEs, GPAs and Dispositions.
3. The Office of Licensure and Placement must, in collaboration with your program advisor, approve your practicum placement and mentor/supervisor from your school prior to the beginning of the semester.

Eligible mentors/school supervisors...

1. Hold an initial or professional license in the area of licensure that you seek,
 2. Have been teaching under the license for 3 years,
 3. Are willing to provide you mentoring and support.
- Exceptions can be requested by completion of the Supervising Practitioner Waiver available on the Education Unit website.

Note that an Application for Practicum does not register you into the practicum. You must work with your advisor for authorization to register.

Located at www.fsc.edu/edcert, The Graduate Practicum Handbook provides complete information and support for mentors and practicum students.

MTEL TEST PREPARATION

The Tutoring Center regularly offers test preparation workshops for the General Curriculum, Early Childhood and Foundations of Reading tests. Contact the Center for information to prepare for the May test administration.

Thomas Rousseau, M.Ed. Assistant Dean
Tutor Center & Placement Test Center

trousseau@fsc.edu 978-665-3499 978-665-4136

SUMMER COURSE SCHEDULING ALERT

Please note that the following courses begin prior to the start of Summer I....

EDUC7040 Advanced Concepts and Methods of Elementary and Middle School Math CRN 40121

begins May 5 9:00 a.m.. !!

EDUC8300 Research in Education (for Initial licensure) and EDUC8310 Advanced Research in Education (for Professional licensure)

begin May 17 5:00-9:00 p.m. !!

Online registration begins April 9 at www.fsc.edu/gce

APPLICATION FOR LICENSURE

For complete and step-by-step instructions go to www.fsc.edu/edcert, scrolling down to Licensure: On-line Application Instructions. Please follow the instructions carefully and accurately as you build your licensing packet. Incomplete forms, missing documents and missing signatures delay the processing of your license.

Common errors/omissions that will cause a delay:

1. When completing page one of your PPA, refer to your web4 transcript for your degree program, course name and number of your practicum.
2. Part II on page one of your PPA asks for your area of licensure, not your supervisor's.
3. Double check that all signatures and initials are included on all pages. Supervisors will not sign off unless all items are completed.
4. Submit white/original copies. Photocopies are not acceptable. Review carefully page two of the Application for Licensure Instructions. A list of all required forms is included.

Questions? Contact Ann M. Hogan, Coordinator of Licensure and Placement and remember, Leave no spaces blank!

VISIT THE EDUCATION UNIT WEBSITE

Find answers to your questions, downloadable forms, handbooks, licensure instructions and much more at www.fsc.edu/edcert

ADVISORS BY PROGRAM

Contact information for your Program Advisor can be found at

<http://www.fsc.edu/gce/findadvisor.html>