

Directions

Your application was selected by the Federal government for review in a process called "Verification." In this process, we will be comparing information from your application with signed copies of your and your parent(s)' 2008 Federal tax forms. If you or your parent(s) are not required to file a 2008 Federal tax return, you must provide your 2008 W-2 forms. The law states that we have the right to ask you for this information before awarding Federal and State aid. If there are differences between your application information and your financial documents, we may need to send in corrections to the Federal processor in order to have your information reprocessed.

You need to:

- Complete all sections of this form, including required signatures.
- Submit the completed worksheet, all tax forms, W-2's, and any other requested documents to the Fitchburg State College Financial Aid Office.
- Talk to a Fitchburg State College financial aid administrator if you have questions about completing this form.

Try to complete this form as soon as possible so that the processing of your aid will not be delayed. Please note that students are randomly selected for verification and that this process may occur at any time throughout the award year.

A. Student Information

Name: _____ Soc Sec #: _____
Last First MI

Street Address: _____

City: _____ State: _____ Zip code: _____

Date of Birth _____ Phone number: (_____) _____

B. Family Information

List the people that your parent(s) will support between July 1, 2009 and June 30, 2010. Include:

- yourself and your parent(s), including stepparent
- your parent(s)' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid.

Include other people as part of your family only if:

- they now live with your parent(s) and receive more than half of their support from your parent(s)

AND

- they will continue to get more than half of their support from your parent(s) from July 1, 2009 through June 30, 2010.

Write the names of all family members. Also write in the name of the college for any family member, excluding your parent(s), who will be attending college at least half-time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full name	Age	Relationship	College
Student applicant		self	FSC

C. Student Federal Tax Information

All students must check one: **I have attached a signed 2008 Federal tax return and 2008 W-2's.** (IRS Form 1040, 1040A, 1040EZ, Puerto Rican tax return, or foreign tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or from the IRS at 1-800-829-1040.)

I will not file and am not required to file a 2008 Federal Income Tax Return. I have attached all 2008 W-2's and have reported all earnings below:

Employer/Source of Income	Amount received for 2008
_____	\$ _____
_____	\$ _____

D. Parent(s) Federal Tax Information

Parent(s) must check one: **I have attached a signed 2008 Federal tax return and 2008 W-2's.** (IRS Form 1040, 1040A, 1040EZ, Puerto Rican tax return, or foreign tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or from the IRS at 1-800-829-1040.)

I will not file and am not required to file a 2008 Federal Income Tax Return. I have attached all 2008 W-2's and have reported all earnings below:

Employer/Source of Income	Amount received for 2008
_____	\$ _____
_____	\$ _____

E. Student and Parent(s) Untaxed Income and Benefits

Both student and parent(s) must complete this section. DO NOT LEAVE BLANKS. PUT ZEROES WHERE NECESSARY.

Report all untaxed income that you and your parent(s) received for 2008:

	Parent(s)	Student
Child support received in 2008	\$ _____	\$ _____
Workers' Compensation	\$ _____	\$ _____
Untaxed Pensions	\$ _____	\$ _____
Other (specify): _____	\$ _____	\$ _____
Other (specify): _____	\$ _____	\$ _____

F. Sign this worksheet

By signing this worksheet, we certify that all of the information reported to qualify for Federal student aid is complete and correct.

WARNING: If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

Student	Date	Parent	Date
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G. Submit this form, along with your signed 2008 Federal tax returns and 2008 W-2's to:

Financial Aid Office
Fitchburg State College
160 Pearl Street
Fitchburg, MA 01420-2697