

THE AMELIA V. GALLUCCI-CIRIO ENDOWMENT
AT
FITCHBURG STATE COLLEGE



PROPOSAL GUIDELINES
AND
APPLICATION FORM

Established in September 2002

Primary Purpose

To sponsor faculty teaching and student learning to perpetuate and further Italian language and culture.

Secondary Purpose

To sponsor lectures, symposia and foreign travel by faculty and students. To sponsor cultural affairs and other activities that can help faculty, students and the general public to achieve a better understanding of the Italian language and culture through the history, literature, art and philosophy of Western Civilization."

Office of Academic Affairs

Fitchburg State College

160 Pearl Street

Fitchburg, Massachusetts 01420

THE AMELIA V. GALLUCCI-CIRIO ENDOWMENT

Call for Proposals

The Amelia V. Gallucci-Cirio Endowment

Through a generous donation of \$1,000,000 from Amelia Gallucci-Cirio, Class of 1938, the Fitchburg State College Foundation has established an endowed fund to provide support for activities and projects that promote Mrs. Gallucci-Cirio's long-held interest in the study of Italian language, culture, and Western Civilization. Each year, net earnings produced by the endowment will be available to support projects which conform to the guidelines established by the endowment agreement. A selection committee comprised of the college's chief academic officer, an Italian language faculty member, chair of the Department of Humanities, chair of the Center for Italian Culture Advisory Board, and the Dean of Graduate and Continuing Education, shall review all proposals and recommend finalists to the Fitchburg State College Foundation board of directors at their annual meeting in the fall.

Projects will be evaluated within the following general categories:

Primary Purpose

1. Educational materials: software, texts, movies, videos, or equipment that can support the study of Italian language, Italian culture, and/or Western Civilization in the classroom or other venue.
2. Study grants or scholarships for study in the U.S. or abroad: support for students or faculty to take classes in Italian language; support for faculty or students to pursue academic studies of Italian culture or Western Civilization; support for scholarly work in Italian Studies and Western Civilization; support for visiting professorships at Fitchburg State College; or supplemental funding for Italian language instruction at Fitchburg State College.

Secondary Purpose

1. Center for Italian Culture: support for programs or activities sponsored by CIC.
2. Cultural programs: support for cultural programs and activities related to Italian language and culture including, but not limited to, literature, art, and music.

Proposals should be sent to Office of Academic Affairs, Fitchburg State College, 160 Pearl Street, Fitchburg, MA 01420; via email to jrivard@fsc.edu; or by fax at 978-665-4715.

Announcement and Notification Schedule

April 28, 2009 Call for Proposals (General Announcement)
October 19, 2009 Proposals Due to Office of Academic Affairs
October 30, 2009 Selection Committee Review
November 2, 2009 Notification to Applicants

THE AMELIA V. GALLUCCI-CIRIO ENDOWMENT
2009–2010 Application

1. Name(s) of project leader(s) Affiliation with Fitchburg State College

2. Describe the project or activity (300 words or less) and provide an estimated timeline for completion of the project.

3. Describe how the project/activity supports the teaching/learning of Italian language, study of Italian culture, and/or study of Western Civilization (200 words or less).

4. What are the roles of participants?

5. Where will the project or activities be held? Indicate the dates of activities related to project.

Location

Date of Activity

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

6. If the project or activity involves a partnership(s), a letter of support from the agency and/or participant's employer(s) should be attached.

Detailed budget: The budget should include all information needed to assess the appropriateness of the expenditures, such as information on the agency, course catalogue information or prices for items from vendors. Please also include:

- a. For what portion of the total budget are you requesting funding for?
- b. If you are asking for partial funding, please indicate the other sources of funding to complete your project/activity.

Other items to be addressed in the budget may include the following:

- a. Travel
- b. Tuition/fees
- c. Scholarship/grant
- *d. Supplies/materials (attach an itemized budget)
- *e. Equipment (attach an itemized budget)
- f. Stipends for instruction
- g. Other: _____

Total _____

* Items purchased under these categories become property of the College and will be catalogued in the Amelia V. Gallucci-Cirio Library and housed in the Center for Italian Culture.

Note: All funded projects must complete spending between November 9, 2009 and August 31, 2010. Receipts must be submitted within two weeks of the completion of the project or no later than August 31, 2010.

Signature of Project Director/Award Recipient

Date

Signature of Vice President of Academic Affairs

Date